

Name:

Writing an Information Paragraph

1. Choose a career or work-related topic that you want to learn more about.
2. Consider what you already know about the topic. Think about further questions you have, and what else you want to learn about the topic.
3. Use the internet to research your topic.
4. Write an **information paragraph** about your career or topic. Use the planner below to jot down your ideas for your paragraph. When you are finished, the final assessed good copy should become part of your notes.

Information Paragraph Planner	
Topic Sentence State what the paragraph is about.	•
Supporting Details Use facts to back up the topic sentence.	• • • •
Conclusion Sum up the information.	•